



## ALL PEOPLES COMMUNITY CENTER JOB ANNOUNCEMENT

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<b>Date of Announcement:</b>	June 22, 2022
<b>Job Title:</b>	Licensed Therapist (Temporary Appointment)
<b>Salary Range:</b>	\$30.00 per hr. - \$36.00 per hr. ( full- time)
<b>Closing Date:</b>	Position will remain open until filled
<b>Start Date:</b>	Immediately
<b>Program:</b>	<b>Trinity Neighborhood Center</b>
<b>Send Resume:</b>	Tania Lopez <a href="mailto:jobs@allpeoplescc.org">jobs@allpeoplescc.org</a>

All Peoples is an all-encompassing community center providing social services and programs to empower individuals, promote community respect, and encourage self-determination. The Licensed Therapist is responsible for the implementation of a program for youth and families at the Trinity Neighborhood Center, providing mental health services with a focus on trauma.

### **DUTIES AND RESPONSIBILITIES**

- Conduct needs assessment of referred clients.
- Provide crisis intervention to youth and families.
- Provide individual, group, and family counseling.
- Provide progress reports to referral sources and the courts as required.
- Maintain accurate and up-to-date records of all participant contacts and progress.
- Prepare and submit all required reports to the center and funding sources in a timely manner.
- The Therapist will conduct an initial assessment and determine eligibility for the program based on needs.
- The Therapist and client will create an individual treatment plan
- The Therapist will meet with client/s for a maximum of 50 minutes each session once a week. Counselor and client will determine the duration of the treatment based on need.
- The Therapist will create a physical file for each client; write progress notes and reports, and enter the client/s information into a CRM or BitFocus system.
- The Therapist will meet monthly one-on-one with the supervisor to review files and paperwork.
- The position will require some evening and Saturday schedules

### **QUALIFICATIONS AND EXPERIENCE REQUIREMENTS**

- **LCSW required**
- **Bilingual in English/Spanish (spoken and written) required**
- Minimum of 2 years' experience in a family service agency working with "at risk" families
- Ability to work with persons from diverse ethnic groups and various socioeconomic levels.
- Good communication skills (oral, and written)
- Computer Literate
- Ability to work weekends and late evenings if required
- Must have transportation valid DL and Insurance

All Peoples Community Center is an equal opportunity employer and adheres to hiring practices *in accordance with Federal and State regulations*

**To apply, send your resume and cover letter, to [jobs@allpeoplescc.org](mailto:jobs@allpeoplescc.org)  
E-mail submission only/No phone inquiries. Responses will be sent only to individuals meeting  
the outlined requirements of the position.**